

**Date:** February 02, 2019

**To:** Current and Future Monthly Parking Customers  
**From:** Thomas Leathers, CAPP, Parking Administrator, PARKDurham  
**Subject:** Reservations for Monthly Parking in New Morgan/Rigsbee Parking Garage

As you may be aware, the City of Durham is planning to open a new mixed-use parking garage late winter, contingent on construction/weather delays, etc.

The new Morgan/Rigsbee Parking Garage will be located at 105 W. Morgan Street at the intersections of Mangum, Morgan and Rigsbee streets in downtown Durham. The new garage will include 665 parking spaces of which approximately 145-150 will be dedicated as hourly parking spaces.

In an effort to accommodate parking demand, Park Durham is now taking reservations for monthly parking in the new garage. If you are interested in reserving a monthly parking permit in the new garage, please complete the attached form and return it via email to [parkdurham@durhamnc.gov](mailto:parkdurham@durhamnc.gov) or send it via U.S. Mail to the address provided below.

City of Durham Transportation Department  
 Attn: Park Durham  
 101 City Hall Plaza, Suite 4200  
 Durham, N.C. 27701

The current monthly parking rates in all City of Durham parking garages are:

	<b>General Public</b>	<b>Downtown Durham Resident</b> <i>(must meet residency requirements)</i>
Regular Monthly Parking (Weekdays from 8 a.m. – 7 p.m.)	\$80 per month	\$80 per month (special cases)
Reserved Parking (Weekdays from 8 a.m. – 7 p.m.)	\$95 per month	\$95 per month (special cases)
24-Hour Reserved Parking	N/A	\$115 per month

Park Durham staff is dedicated to helping you with any questions or concerns. Please contact our Customer Service Center at (919) 560-4157 or email us at [parkdurham@durhamnc.gov](mailto:parkdurham@durhamnc.gov) if you require additional assistance.



**PARK DURHAM**  
Transportation

CITY OF DURHAM

**MORGAN/RIGSBEE PARKING GARAGE  
MONTHLY PARKING RESERVATION FORM**

DATE: \_\_\_\_\_

LAST NAME: \_\_\_\_\_ FIRST NAME: \_\_\_\_\_ MI: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

PHONE: \_\_\_\_\_ MOBILE: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

**ARE YOU ARE CURRENT MONTHLY PARKER IN A CITY OF DURHAM PARKING GARAGE OR SURFACE PARKING LOT? [ ] Yes [ ] No**

**IF YES, WHERE DO YOU CURRENTLY PARK?**

[ ] Chapel Hill Street Parking Garage [ ] Church Street Parking Garage

[ X ] Corcoran Street Parking Garage [ ] Durham Centre Parking Garage

[ ] Surface Parking Lot #29 [ ] Surface Parking Lot #8 [ ] Surface Parking Lot #40

[ ] Other: *Please indicate location:* \_\_\_\_\_

I hereby acknowledge that by signing this request for monthly parking, I will be placed in queue to be offered the first available monthly parking space in the new Morgan/Rigsbee Parking Garage. Park Durham staff will contact me to set-up payment arrangements once the new garage is scheduled to open. I acknowledge that if I fail to respond to establish payment arrangements within 24-hours of notification that my pre-registration will be considered invalid.

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

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*Office Use Only: Date Received:* \_\_\_\_\_ *Position:* \_\_\_\_\_

*Date Contacted:* \_\_\_\_\_ *Date of Monthly Parking Agreement:* \_\_\_\_\_

*Staff Signature:* \_\_\_\_\_ *Date:* \_\_\_\_\_

