

MONTHLY PARKING CANCELLATION FORM

ACCOUNT INFORMATION		CANCELLATION PROCEDURES							
FIRST:	LAST:	<p>PLEASE READ CAREFULLY</p> <ol style="list-style-type: none"> A 30-day cancellation request is required for any monthly permit prior to the first month. Customer may cancel this agreement by submitting this application to PARKDURHAM either in-person, certified mail or email: <table border="1" style="margin: 10px auto; border-collapse: collapse; width: 80%;"> <thead> <tr> <th style="background-color: #004a87; color: white; padding: 5px;">US MAIL</th> <th style="background-color: #004a87; color: white; padding: 5px;">EMAIL</th> <th style="background-color: #004a87; color: white; padding: 5px;">IN-PERSON</th> </tr> </thead> <tbody> <tr> <td style="text-align: center; padding: 5px;"> PARKDURHAM PO Box 1370 Durham, NC 27702 </td> <td style="text-align: center; padding: 5px;"> ParkDurham@durhamnc.gov </td> <td style="text-align: center; padding: 5px;"> Office of Parking Management 105 W Morgan St., Suite 104 Durham, NC 27702 </td> </tr> </tbody> </table> Access cards must be returned to the PARKDURHAM offices by the cancellation effective date. If the card is not returned by the cancellation effective date, a \$20 fee will be assessed to the account holder. Please note: Account holders may not transfer their permit to another person. The City reserves the exclusive right of assignment and will make such assignments to the first eligible applicant on the appropriate waiting list. 		US MAIL	EMAIL	IN-PERSON	PARKDURHAM PO Box 1370 Durham, NC 27702	ParkDurham@durhamnc.gov	Office of Parking Management 105 W Morgan St., Suite 104 Durham, NC 27702
US MAIL	EMAIL			IN-PERSON					
PARKDURHAM PO Box 1370 Durham, NC 27702	ParkDurham@durhamnc.gov			Office of Parking Management 105 W Morgan St., Suite 104 Durham, NC 27702					
HOME ADDRESS:									
CITY/ZIP:	STATE:								
HOME/CELL PHONE:	EMAIL:								
PERMIT/TAG #:									
LOCATION: <hr style="border: 0; border-top: 1px solid black; width: 100%; margin-top: 5px;"/>									
OFFICE USE ONLY		CANCELLATION AGREEMENT							
CANCELLATION DATE:		<p>I CERTIFY THAT I HAVE READ, UNDERSTAND AND ACCEPT THE CONDITIONS SPECIFIED IN THIS APPLICATION</p> <div style="display: flex; justify-content: space-around; margin-top: 20px;"> <div style="text-align: center;"> <hr style="border: 0; border-top: 1px solid black; width: 150px; margin: 0 auto;"/> <p>Signature of Applicant</p> </div> <div style="text-align: center;"> <hr style="border: 0; border-top: 1px solid black; width: 150px; margin: 0 auto;"/> <p>Date</p> </div> </div>							
PROCESSED BY:									
CANCELLED IN PARCS:									
AUTO PAYMENT CANCELLED:									
PAYROLL DEDUCTION CANCELLED:									



ParkDurham
 105 W Morgan St. Suite 104
 Durham, NC 27701
 (919) 560-4157
 Parkdurham@durhamnc.gov

